

PARTICULARS OF ORGANISATION, FUNCTIONS AND DUTIES

1. **Security Office.** The office came into existence during 1945 and underwent changes in its nomenclature in 1948, 1954 and 1958. It is headed by a Col and is functioning under the Ministry of Defence.
2. **Main Functions.** Security Office is responsible for providing security of men, material and buildings in DHQ Security Zone, Reception Network and the administrative aspects related thereto.
3. **Organisation.** The Organisation comprises the Chief Security Officer, Joint Director (Security), Security Officer, Asstt Security Officer and 03 Assistant Directors.
4. **Sections of Security Office.** The office is organised into three sections Assistant Director (Security), Assistant Director (Pass-I) and Assistant Director (Pass-II).