

1956

Immediate/By Hand
No. A/25294/TO-2018/SR. PPS/CAO/P-2(A)

रक्षा मंत्रालय

MINISTRY OF DEFENCE

संयुक्त सचिव व मु.प्र.अ. कार्यालय

Office of JS & CAO

POSTING/ TRANSFER OF SENIOR PRINCIPAL PRIVATE SECRETARIES
(SR. PPSs) UNDER TURN OVER POLICY-2018


The under mentioned Senior Principal Private Secretaries (Sr. PPSs) of AFHQ Stenographers Services are hereby transferred under Turn Over Policy to the organisations, mentioned against their name.

Sl No	ID No.	Name (Shri)	DOB	Office From	Office To	Vice (Shri)
1	A127075	E R Padmanabhan	31-05-1965	AG Branch	GS Branch	Ved Prakash
2	A125084	Ved Prakash	12-02-1966	GS Branch	AG Branch	E R Padmanabhan

2. The concerned user organizations are requested to relieve the above Senior Principal Private Secretaries at **Odd Serial Number by 11 Jul 2018 and at Even Serial Number by 18 Jul 2018** positively for reporting to their new organisations under intimation to this office. **Requests for deferment/ change/ cancellation of postings in respect of these officials shall not be entertained.**

3. Before relieving the officers, it must be ensured that they complete their self-appraisal of the APAR forms for the relevant period, if due, and submit it to the Reporting Officer.

4. Relieving/charge assumption reports may be sent to all concerned. The SLIC of these Senior Principal Private Secretaries may be withdrawn before relieving them.


(Shyamala Parsheera)
SAO/P-2(A)
02 Jul 2018

GS/SD-1

AG/Coord

CAO/A-7(A)

CAO/A-5(A)

Copy to:

Sr PPS to JS & CAO

PA to Dir (HR)

PS to Dir (E&A)

PA to Dy CAO (P&L)

CAO/APAR(P.2) Cell

AFHQ Stenographers Associations

Officer Concerned

Notice Board

CAO/EDP Cell : For uploading on CAO website.