

रक्षा मंत्रालय

**MINISTRY OF DEFENCE**

संयुक्त सचिव (स्थापना/मु.प्र.अ.) कार्यालय

Office of JS (E/CAO)

**POSTING/ TRANSFER OF PERSONAL ASSISTANTS  
UNDER TURN OVER POLICY- 2017**

The Personal Assistants (PAs) of AFHQ Stenographers Services mentioned in **Annexure-I** to this note are hereby transferred under Turn Over Policy to the organisations, mentioned against their names.

2. All the concerned user organizations are requested to relieve the Personal Assistants at **Odd Serial Numbers by 06 Jun 2017 and Even Serial Numbers by 13 Jun 2017** positively for reporting to their new organisations under intimation to this office. **Requests for deferment/ change/ cancellation of postings in respect of these officials will not be entertained.**

3. Before relieving the officials, it may be ensured that they complete their self-appraisal of the APAR forms for the relevant period, if due, and submit it to the Reporting Officer.

4. Relieving/charge assumption reports may be sent to all concerned. The SLIC of the said Personal Assistants may be withdrawn before relieving them.

**Annexure:** As above

के.के. गिरिधारी  
(के.के. गिरिधारी)  
व.प्र.अ./का-2(ए)  
18 मई 2017

**Concerned Coord/ Establishment Sections of Army HQ/ISOs**

**Concerned Admin Sections in CAO's Office**

**Air HQ/ PC Coord**

**NHQ/DOA (Civ)**

**Copy to:-**

**Sr PPS to JS (E/CA)**      **PS to Dir (HR)**      **PS to Dir (E&A)**

**PA to Dy CAO (P&L)**      **CAO/APAR(P-2) Cell**

**AFHQ Stenographers Associations**      **Notice Board**

**CAO/EDP Cell** : For uploading in CAO website.

## POSTING/TRANSFER OF PERSONAL ASSISTANTS : TURN OVER - 2017

SL NO.	ID. NO.	NAME (SHRI/SMT/KM)	DOB	PRESENT OFFICE FROM	POSTING		VICE (SHRI/SMT/KM)
					FROM	TO	
1	A224143	K P NAGAN NAMBOODIRI	03-05-1972	10-05-2007	HQ ATVP	GS BRANCH	TARUN KUMAR NAYAK
2	A271064	TARUN KUMAR NAYAK	03-04-1980	27-11-2007	GS BRANCH	HQ ATVP	K P NAGAN NAMBOODIRI
3	A245977	AMRENDRA KUMAR	04-04-1976	29-07-2008	DGNCC	GS BRANCH	SARITA KRANTDARSHEE
4	A274432	SARITA KRANTDARSHEE	29-11-1984	24-08-2009	GS BRANCH	DGNCC	AMRENDRA KUMAR
5	A244040	SAVITA MADAN	21-10-1977	11-07-2008	DRDO	E-in-C BRANCH	SUSHILA KUJUR
6	A270799	SUSHILA KUJUR	18-12-1982	01-10-2007	E-in-C BRANCH	DRDO	SAVITA MADAN
7	A245823	SUDHIR KUMAR SRIVASTAVA	04-12-1973	29-07-2008	DGDE	HQ ATVP	MATU HANSDA
8	A270814	MATU HANSDA	05-06-1982	08-10-2007	HQ ATVP	DGDE	SUDHIR KUMAR SRIVASTAVA
9	A124540	DEEPAK NANGIA	28-09-1967	09-06-2006	HQ ATVP	NAVAL HQ	JAGANNATH SOREN
10	A270434	JAGANNATH SOREN	02-02-1982	11-06-2007	NAVAL HQ	HQ ATVP	DEEPAK NANGIA
11	A240282	PREETI SACHDEVA	08-02-1978	01-04-2008	DGQA	QMG BRANCH	CHARAN SINGH MEENA
12	A270520	CHARAN SINGH MEENA	01-07-1978	18-06-2007	QMG BRANCH	DGQA	PREETI SACHDEVA
13	A240279	RAJESH KUMAR GROVER	10-05-1970	12-04-2007	DGAQA	MGO BRANCH	SANDEEP KUMAR MEENA
14	A270588	SANDEEP KUMAR MEENA	29-08-1982	28-06-2007	MGO BRANCH	DGAQA	RAJESH KUMAR GROVER
15	A271936	MANOJ KUMAR	07-09-1981	31-12-2008	DTE OF PL&C	AIR HQ	VIRENDRA KUMAR MANDAWI
16	A270265	VIRENDRA KUMAR MANDAWI	04-10-1986	14-05-2007	AIR HQ	GS BRANCH	JITENDRA KUMAR
17	A273729	JITENDRA KUMAR	18.03.1986	01-01-2013	GS BRANCH	DTE OF PL&C	MANOJ KUMAR
18	A269533	INDRABHAN SINGH KANWAR	16-09-1981	15-02-2007	GS BRANCH	HQ IDS	BABITA KANWAR
19	A269939	BABITA KANWAR	05-07-1985	28-03-2007	HQ IDS	DGAQA	G GANESAN
20	A155393	G GANESAN	15-07-1965	19-05-2005	DGAQA	GS BRANCH	INDRABHAN SINGH KANWAR
21	A270447	SURESH CHANDRA MEENA	01-07-1981	12-06-2007	GS BRANCH	DGQA	NEELAM SHARMA
22	A262659	NEELAM SHARMA	23-07-1979	29-07-2008	DGQA	NAVAL HQ	LAKSHMI MURARI
23	A133616	LAKSHMI MURARI	15-07-1966	01-04-2007	NAVAL HQ	GS BRANCH	SURESH CHANDRA MEENA
24	A260738	OM PRAKASH SINGH	01-12-1973	01-04-2007	AFFPD	NAVAL HQ	RAVINDER KUMAR
25	A269236	RAVINDER KUMAR	09-07-1980	17-01-2007	NAVAL HQ	DGQA	GAGANDEEP KAUR CHADHA
26	A256977	GAGANDEEP KAUR CHADHA	30-09-1978	01-04-2007	DGQA	MGO BRANCH	T CHETNA
27	A241979	T CHETNA	15-09-1975	28-03-2007	MGO BRANCH	AFFPD	OM PRAKASH SINGH
28	A262448	PRADYOT CHOUDHARY	08-10-1978	24-12-2007	DGAFMS	DGNCC	KUMAR AMIT
29	A257044	KUMAR AMIT	19-12-1977	01-04-2007	DGNCC	AIR HQ	SHOBHA PUROHIT SHARMA
30	A262435	SHOBHA PURQHIT SHARMA	20-02-1980	18-12-2007	AIR HQ	NAVAL HQ	SUKHBARAN SINGH KANWAR
31	A270645	SUKHBARAN SINGH KANWAR	10-12-1978	11-07-2007	NAVAL HQ	GS BRANCH	ISHWAR LAL MEENA
32	A270728	ISHWAR LAL MEENA	07-07-1977	16-08-2007	GS BRANCH	DGAFMS	PRADYOT CHOUDHARY

2/2/17