

MINISTRY OF DEFENCE

Office of JS (E/CAO)

Subject : **PROMOTION TO THE GRADE OF LIBRARY AND INFORMATION OFFICER (LIO) IN AFHQ/ISOs, MINISTRY OF DEFENCE FOR THE YEAR 2016-17**

Reference this office Note of even number dated 19 Aug 2016.

2. Consequent to inclusion in the panel for the DPC year 2016-17 issued vide Note under reference, Smt Poonam Dhody, DOB : 26-06-1961, ID No. A032342, Assistant Library and Information Officer (ALIO) is promoted to the grade of Library and Information Officer (LIO), Group 'A' in PB-3 : ₹15,600-39,100/- with Grade Pay ₹6,600/- and posted to National Defence College Library.
3. The promotion of the above mentioned officer will take effect from the date of issue of this order or from the date she assumes the charge of the higher post, whichever is later.
4. The ALIO promoted to the grade of LIO vide para 2 above will be on probation for a period of two years from the date she assumes the appointment of LIO as per the provisions of Recruitment Rules. Assessment reports for the first year of probation in respect of the LIO may be sent to CAO's office, addressed to Admin Officer, CAO/APAR (P-2) cell immediately on completion of first year and the report for second year immediately on completion of second year. Concerned Administrative Section is requested to ensure timely submission of blank Assessment Report forms of the official to the user office for completion.
5. The pay of the official may be fixed in the grade of LIO in terms provisions laid down under FR-22, as amended from time to time and the instruction stipulated in CCS (RP) Rules, 2008.
6. Charge Assumption report may be sent to all concerned under intimation to this office.

Anuradha
(Anuradha Mitra)
SAO, CAO/P-2(A)
22 Aug 2016

National Defence College

MoD Library

Copy to:-

CAO/A-3(A)

Sr. PPS to JS(E/CAO)

Notice Board

CAO/APAR(P-2) Cell

PS to Dir (HR)

CAO/EDP Cell

- For uploading in CAO's Website.

CAO/Pension Cell

PA to Dy CAO(P&L)

Under Secretary (AP-3),
Union Public Service Commission,
Shahjahan Road, Dholpur House,
New Delhi - 110069

Wrt letter No. F.1/33(47)/2016-AP-3 dated
10.08.2016.

Smt Poonam Dhody - For Compliance