

1054

**MOST IMMEDIATE**  
**No.A/26630/PS/DPC/2017-18/CAO/P-2(A)**

रक्षा मंत्रालय  
**MINISTRY OF DEFENCE**  
(संयुक्त सचिव एवं मु० प्र० अ०)  
(Office of the JS & CAO)

Subject: **PROMOTION TO THE GRADE OF PRIVATE SECRETARY OF AFHQ STENOGRAPHERS SERVICE ON REGULAR BASIS IN THE PANEL YEAR 2017-18**

Reference this office Note of even number dated 03 Nov 2017.

2. Consequent to inclusion in the Select Panel for promotion to the grade of Private Secretary (PS) for the Panel Year 2017-18, the following Personal Assistants (PAs) are hereby promoted to the grade of Private Secretary (PS) in Level -8 as per VIIth CPC (pre-revised Grade Pay Rs.4,800/-) (Group 'B' Gazetted) on regular basis and posted to organisations mentioned against their names:

<b><u>Sl. No.</u></b>	<b><u>NAME (Shri/Smt/Ms)</u></b>	<b><u>DOB</u></b>	<b><u>Present Office</u></b>	<b><u>Posted to</u></b>	<b><u>Remarks</u></b>
1	Chandra Bhan Gairola	11-10-69	Naval HQ	Naval HQ	Retained against existing vacancy.
2	Sai Lakshmi Murali	15-07-66	GS Branch	GS Branch	Shri K Punidhavelu
3	G Ganesan	15-07-65	GS Branch	GS Branch	Retained against Existing Vacancy
4	Punam Pant	30-07-74	Dte of Stdn	E-in-C Branch	Against Existing Vacancy

3. Promotions of the officers will be effective from the date of issue of this order or assumption of charge of higher grade, whichever is later.

4. Personal Assistants (mentioned above) on their promotion are requested to give their option for pay fixation under FR 22(I)(a)(1) within stipulated time to their concerned Admin Sections. However, those officers, who have already exercised this option under MACPS, need not do so again.

*2/2/19*

5. Relieving/charge assumption report in respect of all the individuals must be sent to all concerned.

के के गिरिधारी  
(के के गिरिधारी)  
व.प्र.अ., मु.प्र.अ./का-2(ए)  
०९ नवम्बर 2017

<u>Naval HQ/DOA(Civ)</u>	<u>GS Branch/SD-1</u>	<u>Dte of Stdn</u>
<u>E-in-C's Branch</u>	<u>CAO/APAR(P-2) Cell</u>	
<u>Concerned Admn. of CAO's Office</u>	<u>Sr. PPS to JS &amp; CAO</u>	
<u>PS to Director (HR)</u>	<u>PA to Dy CAO (P&amp;L)</u>	
<u>AFHQ Stenographer's Association</u>	<u>Notice Board</u>	

CAO/EDP: for uploading on CAO's website.