


**MINISTRY OF DEFENCE**  
**(Office of the JS & CAO)**

Subject: **PROMOTION TO THE GRADE OF 'EXECUTIVE PRINCIPAL PRIVATE SECRETARY'(EXE. PPS) ON REGULAR BASIS FOR THE DPC YEAR 2017-18 IN THE AFHQ STENOGRAPHERS SERVICE**

Reference this office note of even number dated 29 Jun 2017.

2. Consequent to inclusion in the Select List for promotion to the grade of Exe.PPS for the panel year 2017-18, **Smt S Lalita Devi** (DOB: 01.08.1960, ID No.A046554), Senior Principal Private Secretary (Sr. PPS) ) in Level-12 in Pay Matrix (pre-revised scale of PB-3 with a Grade Pay Rs.7,600) in AFHQ/ISOs, Ministry of Defence is promoted to the grade of Executive Principal Private Secretary (Exe.PPS) Gp 'A', Gazetted in Level-13 in Pay Matrix (pre-revised scale of PB-4 with Grade Pay of Rs.8,700/-) on regular basis. On promotion, Smt S Lalita Devi is hereby retained in DRDO against the vacancy arising due to retirement of Shri KC Lohani, Exe. PPS (Retiring on 31.12.2017).
3. The promotion of the above mentioned officer will be effective from 01.01.2018 or assumption of charge of higher grade, whichever is later.
4. The Pay of the official may be fixed in the grade of Exe. PPS in terms of provisions laid down under FR-22, as amended from time to time and the instructions stipulated in CCS (RP) Rules, 2016.
5. Relieving/charge assumption report may kindly be forwarded to all concerned.

  
(Naresh Viridi)  
Dy CAO (P&L)  
28 Dec 2017

**DRDO/AFHQ Cell**

**CAO/A-1(B)**

**Copy to :**

**CAO/APAR(P-2)Cell**

**Sr.PPS to JS & CAO**

**PS to Director (HR)**

**PA to Dy CAO (P&L)**

**Notice Board**

**AFHQ Stenographer's Association**

**CAO website:<https://caomod.gov.in>**

**Circulation Folder**

The Secretary, - for info wrt letter No.F.1/33(22)/2017-AP.3  
UPSC dated 8<sup>th</sup> Jun 2017  
Dholpur House  
Shahjahan Road, New Delhi - 110 069.