


**Ministry of Defence**  
(Office of JS (Trg) & CAO)

Subject: **PROMOTION OF PERSONAL ASSISTANTS TO THE GRADE OF PRIVATE SECRETARY OF AFHQ STENOGRAPHERS SERVICE.**

Consequent upon qualifying Limited Departmental Competitive Examination-2012 & 2013 for inclusion in the select list year 2013, the following Personal Assistants of AFHQ Stenographers Service are promoted to the grade of Private Secretary, Gp 'B' Gaz, in Pay Band-2 (₹9,300-₹34,800) with Grade Pay of ₹4,800/- and retained in their present organisations as mentioned against their names:

S. No	Name (Shri/Smt/Kum)	DOB	Present Office
1	Pardeep Kumar	30-07-1976	CAO
2	Neeraj Khurana	06-08-1981	Air HQ
3	Jampani Aruna	08-10-1977	MGO Branch
4	R Anjani Swathi	30-08-1977	AG's Branch
5.	Surindra Kumar Rawat	02-07-1971	DRDO
6.	Yudhishtir Mahto	02-01-1988	HQ IDS
7.	Sumer Chand Verma	02-01-1972	HQ IDS

- Promotion of the above mentioned officers will be effective from the date of issue of this order or assumption of charge of higher grade whichever is later.
- Above mentioned Personal Assistants on their promotion are requested to give their option for pay fixation under FR 22 within stipulated time to their concerned admin section. However, if they have already exercised this option under ACPS / MACPS, they need not be given this facility.
- Relieving/charge assumption report must be sent to all concerned.

  
(Rajesh Tiwari)  
SAO, CAO/P-2  
16 Dec 2014

DRDO/AFHQ CELL

Air HQ/PC Coord

MGO's Branch/S&Coord

AG's Branch/AG Coord

HQ IDS(Pers)

CAO/A-2(A)

Copy to:

CAO/A-1 (B)

CAO/A-6(B)

CAO/A-4(B)

CAO/A-5(A)

CAO/APAR (P-2) Cell

Sr.PPS to JS (Trg) & CAO

PS to Director (HR)

Notice Board

AFHQ Stenographers Association

CAO's website: <http://caomod.gov.in> Circular Folder